



Army & Air Force Exchange Service
3911 S. Walton Walker Blvd
Dallas, TX 75236-1598

Subject: Paperless Trade Promotion Management (TPM) Claims

Suppliers:

In support of sustainability efforts, The Exchange is planning to discontinue the mailing of paper TPM claims via U.S. Post by the projected date of 1 October 2012.

After that date, suppliers will be notified by email when claims have generated with instructions to view those claims in the Exchange Partners Online website. In order to receive these email alerts, you must be a registered user with the Exchange Partners Online. The email address used in the registration process will receive the email alerts.

To register for the Exchange Partners Online website, log on to: <https://partners.aafes.com> for detailed instructions. If you need further assistance in registering, please contact your current Exchange buyer.

Thank you,

SD-P Trade Promotion Management