



**Product Information Manager**  
**PIM**

**Brokers - How to Find supplier in**  
**PIM**

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- › *To find supplier on the Smartsheet, click on the drop*
- › *This must done first, before you find the brick*

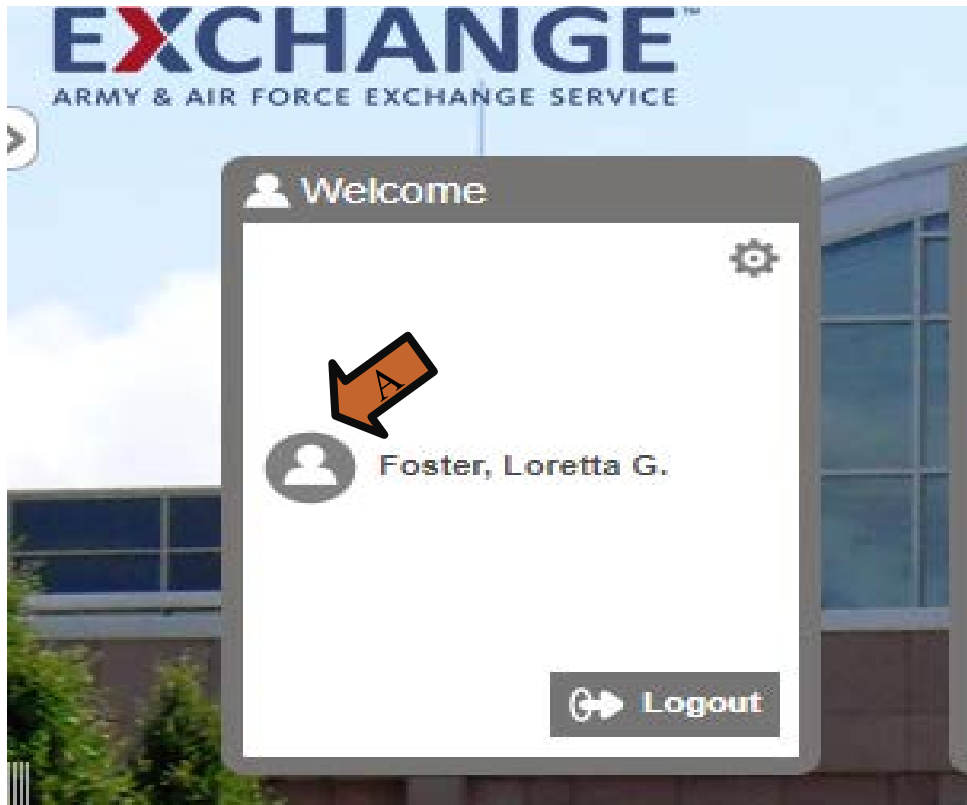




# EXCHANGE™ **How To Find supplier as a Broker**

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› *You will click on Icon on the welcome screen*



# EXCHANGE™ How To Find supplier as a Broker

- You will click on the supplier name at the top right
- It will then be listed in the top right of the screen, click on correct supplier name.

The screenshot displays the EXCHANGE™ ARMY & AIR FORCE EXCHANGE SERVICE interface. On the left, there is a 'User' login section with fields for 'User ID', 'Email Address\*', 'Old password', 'New password', and 'Repeat new password'. On the right, a dropdown menu is open, showing a list of suppliers. The first supplier, 'BHRS GROUP LLC', is highlighted and has an orange arrow labeled 'B' pointing to it. Another orange arrow labeled 'A' points to the 'BHRS GROUP LLC' text at the top right of the dropdown menu.

SUPPLIER			
BHRS GROUP LLC	GR... COMPANY	HEALTHTEX CARIBBEAN LLC	ICI USA DBA
JOHN PAUL PRODUCTS LLC	LETS... INC	PRESIDENTIAL SEATING	SECURITY DI
SECURITY PRODUCTS	SIEGE CHEMICAL CO	SPECTRUM DIVERSIFIED	WILDE TOOL



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