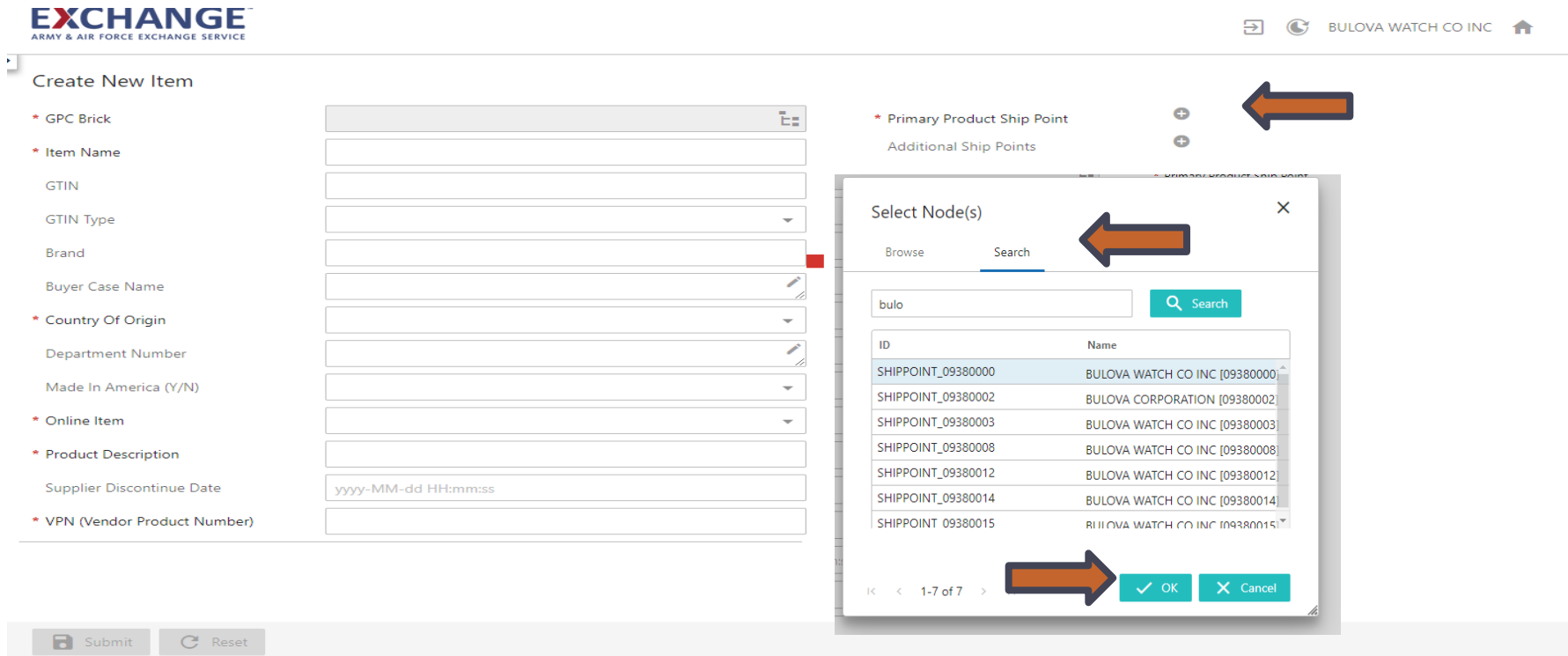




Product Information Manager
PIM

Supplier Guide for PIM
How to Add Vendor Codes

- **Primary Product Ship Point**
- **Under** Primary Product Ship point (Vendor Code), click on + indicator
- You can search two ways to attached your ship point (Vendor Code)
- Click on Search tab, type supplier name, click search then highlight to click Okay
- Click on Browse tab Click on supplier root, search by alpha drill down to Ship Point, highlight your vendor number, Click okay



EXCHANGE™
ARMY & AIR FORCE EXCHANGE SERVICE

BULOVA WATCH CO INC

Create New Item

- * GPC Brick
- * Item Name
- GTIN
- GTIN Type
- Brand
- Buyer Case Name
- * Country Of Origin
- Department Number
- Made In America (Y/N)
- * Online Item
- * Product Description
- Supplier Discontinue Date: yyyy-MM-dd HH:mm:ss
- * VPN (Vendor Product Number)

Primary Product Ship Point

Additional Ship Points

Select Node(s)

Browse Search

bulo Search

ID	Name
SHIPPOINT_09380000	BULOVA WATCH CO INC [09380000]
SHIPPOINT_09380002	BULOVA CORPORATION [09380002]
SHIPPOINT_09380003	BULOVA WATCH CO INC [09380003]
SHIPPOINT_09380008	BULOVA WATCH CO INC [09380008]
SHIPPOINT_09380012	BULOVA WATCH CO INC [09380012]
SHIPPOINT_09380014	BULOVA WATCH CO INC [09380014]
SHIPPOINT_09380015	BULOVA WATCH CO INC [09380015]

1-7 of 7

OK Cancel

Submit Reset

› Adding Additional Ship Point

- › Click on Additional Ship Point click on + indicator
- › Follow the same steps to add additional ship points (Vendor Codes)
- › You cannot add Two Different Company Vendor Codes they must be the same supplier
- › If a new vendor code needs to be added the Buy Side will have to be created again

Create New Item

Primary Product Ship Point

Additional Ship Points

Number

(Y/N)

on

due Date

duct Number)



ID	Title	
SHIPPOINT_0938000	BULOVA WATCH CO INC [09380000]	✕
SHIPPOINT_0938000	BULOVA WATCH CO INC [09380003]	✕

Submit

Reset

- **Two Different Companies add**
- You cannot add Two Different Company Vendor Codes they must be the same supplier
- If two Companies are added you will receive this error
- If you are assigned to several vendors make sure in the upper right side you have selected the correct vendor before creating your it.



DSD Details

Primary Product Hierarchy > Product Root > DSD Items > Gretta DSD Test

Characteristics

* DSD Name	Gretta DSD Test
GTIN (UPC)	
GTIN (UPC) Type	
* Buyer	Marqueis Scott (MD)
* Group	429
* Department	1029
* Class	8
Comments	
Reject/Delete Reason	
Assortment GTIN Type	
* Facility Name	Max Shoppette
* Facility Number	1031618
* Product Description	Monster

References

* Primary Product Ship Point	
Additional Ship Points	
* Link Item to Supplier	

ID	Title
SHIPPOINT_45222000	PEPSI COLA BOTT CO [45222000]

ID	Title
SHIPPOINT_26746502	MONSTER ENERGY CO [26746502]

ID	Title
452220_Products	PEPSI COLA BOTT CO Products

Gretta DSD Test

Submit error: MONSTER ENERGY CO [26746502] [SHIPPOINT_26746502] must be a descendant of this item's supplier: PEPSI COLA BOTT CO [SUPPLIER_452220]



**PIM email address
pimadmin@aafes.com**



Thank You!
