

Upon completion of this topic, you will be able to:

## - Search for shipments



Step 1

Click the **Buy Shipments** button.

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Step 2

Enter search criteria into the appropriate field(s).

Example: Order Base ID field, enter a valid order number, 90001494

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Step 3

Click the **Search** button.

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#### Step 4

Shipment details for the associated order are displayed.

Use the scrollbar to review page details.

Indicator colors: Green - Shipment is tender accepted Red - No carrier accepted tender

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## Step 5

Click the **Home** button.



## Step 6

Congratulations, you have successfully completed **Search Shipments**.

End of Procedure.